



NOTICE TO CONSULTANTS

R. F. P. 09-03

HISTORIC ARCHITECT SERVICES CITY HALL HISTORIC STRUCTURE REPORT

The Central Purchasing Office of the City of Annapolis is accepting sealed proposals for consulting services until 2:00 p.m., local time, Monday, July 28, 2008. Proposals must be submitted to the Central Purchasing Office, 145 Gorman Street, Floor 2R, Annapolis, Maryland 21401. Late proposals will not be accepted under any circumstances.

The scope of services includes, but is not limited to, research on the historical context of the building, written and photographic record of exterior and interior features, finishes, and fixtures, assessment of current conditions, assessment of the building's historic significance, providing recommendations for restoration and completing a comprehensive report.

Interested parties are invited to attend a pre-proposal conference at 2:00 p.m., Tuesday, July 8, in the City Council Chamber, City Hall, 160 Duke of Gloucester Street in downtown Annapolis.

Proposal packages may be obtained from the Central Purchasing Office at the address noted above.

The City of Annapolis reserves the right to reject any or all proposals, to waive informalities and to select the proposal deemed to be in the best interest of the City.

**Brian D. Snyder, CPPO
Procurement Officer**